

Date: 30th December 2020**Notification****Subject: Conduct of Online Supplementary Examinations for PGDM (Batch 2019-21)**

1. It has been decided to conduct Supplementary Examinations for the PGDM (Batch 2019-21) in the online (PDF) mode during January 2021.
2. The schedule of the Supplementary Examinations (Online mode) is notified in the Annexure -1.
3. In this connection, Students are required to note the following:

Sl. No.	Details	Scheduled Dates
1.	Date of notification for supplementary examination.	30 th December 2020
2.	Last date for email confirmation / registration with Program Coordinator	07 th January 2021
3.	Last date for submission of fees (if any for candidates who has already exhausted their free attempt)	08 th January 2021
4.	Commencement of online examinations	11 th January 2021
5.	Remote Access Examination Time & Date will be intimated based on availability of Computer Lab.	

4. Students should register their names with the PGDM Program Coordinator on or before 07th January 2021 and pay the required examination fees (if any) on or before 08th January 2021. For the purpose of record such a student is required to communicate his / her Email ID, Mobile Number and the postal address to which additional communication, if any will be sent.

Course	Program Coordinator	Email Id
PGDM	Dr. A N K Prasannanjaneyulu	ankprasanna@iirmworld.org.in

5. If a student has already exhausted the free attempt, then he/ she is required to pay the supplementary examination fees and if the fees is not remitted to IIRM on or before 08th January 2021 the student will not be permitted to appear for the supplementary examinations.
6. The candidate need to pay their required examination fees in any of the following bank accounts of IIRM as per their convenience.

Name of the Bank	Account Number	IFSC Code
ICICI Bank Ltd., Financial District Branch	007601014173	ICIC0001804
Andhra Bank, Nanakramguda Branch	183910100002272	ANDB0001839

7. If no communication is received from the student on or before the 07th January 2021, no correspondence will be entertained.
8. Students can appear / take the exam from their place of Resident / Hostel / Academic Block of IIRM as per their preference.
9. Day scholars and those students who are staying in IIRM's Hostels may attend the examination in the Institute's Academic Block (designated class room arranged as examination hall with Covid Protocol facilities in IIRM Campus).
10. Those who opt to appear examinations in the Academic Block need to take Covid precautionary measures, such as wearing mask, sanitizing hands, and maintaining social distancing.
11. Question Papers (QPs) will be sent on the day of examination to the student's official Email Id according to the examination schedule. If for any reason a student does not receive the QPs, he/she may send a mail to: ole@iirmworld.org.in upon which the issue would be sorted out. To the students who will be physically present as stated at point 9 above will be given the QPs to hand in the examination hall.
12. On the first page of the Answer Script, students are required to indicate their (a) Name, (b) Roll No and (c) Name of the Subject (d) Total Number of Pages and other details as required for the identification. (Please see the Front Page Format in the attachment of Question Paper).
13. All pages should be numbered in sequence and initialed at the bottom - right side corner.
14. Answers should be written on plain A4 size papers and each of the papers should be initialed by the Student at the bottom. The Answers must be in sequence as Q1, Q2, Q3 etc. Due weightage will be given to presentation, neatness, diagram wherever applicable.
15. The Answers to each of the Questions must be in Student's own handwriting. If for any reason it is found that the handwriting is not that of the particular Student, even in a single Answer, he /she would attract disqualification.
16. Students need to write their answers in the stipulated time. The Answer Script should be converted to PDF form. After completion of the examination, answer script (PDF file) should be sent to the email address ole@iirmworld.org.in within half an hour of completion of the examination time. No marks will be awarded if the PDF file is not properly scanned and submitted on time.

17. However, students who will be physically present in the campus can submit their hand written answer scripts directly to the invigilator as soon as they complete their examination. Answer Booklets will be provided to the students who are writing the examination in the Academic Block (in IIRM Campus). It will save them from the hassle of scanning and sending the answer script through email.
18. Since the method stated above, amounts to open book examination, a Student is expected to answer in his/ her own words and not to copy from text books / other reading material or from other students. In case it is found that the answers are same or copied as stated, zero marks will be awarded and the student would be disqualified.
19. In case of a doubt related to an Answer Script or the Answer File, the Institute reserves the right not only to reject the Answer Script/ Answer File but also cancel the Candidate's registration. In this regard, the decision of the Institute is final, in this case, the student will lose one free of cost chance of writing the examination.
20. Practical examinations will be conducted using Remote Desktop connectivity.
21. In case of any technical issues related to sending of PDF files, you may contact the following persons on their mobile numbers.
- Mr. Soma Sankaram : 9948607128
 - Mr. Rajender : 7989740902
 - Mr. Umesh : 9989427425



A. Deepak Kumar
Asst. Controller of Examinations

Copy to:


- Notice Boards.
- IIRM Website.
- Students of PGDM (Batch 2019-21).



Annexure - I

PGDM Batch 2019-21 Semester I & II Supplementary Examinations (Online Mode)

Date	Subject	Specialization	Timings
11 Jan 2021 (Monday)	Accounting for Managers	Semester I Common Subject	2pm to 5pm
	Business Communication		
	Fundamentals of Marketing		
	ICT for Business Applications (Practical)		
12 Jan 2021 (Tuesday)	Introduction to BFSI	Semester I Common Subject	2pm to 5pm
	Legal Aspects of Business		
13 Jan 2021 (Wednesday)	Management Theory & Organizational Behavior	Semester I Common Subject	2pm to 5pm
16 Jan 2021 (Saturday)	Managerial Economics & Business Environment	Semester I Common Subject	2pm to 5pm
18 Jan 2021 (Monday)	QT for Management	Semester I Common Subject	2pm to 5pm
19 Jan 2021 (Tuesday)	General Awareness & IOT	Semester I Common Subject	Self-Study
20 Jan 2021 (Wednesday)	Database Management System	Semester II Common Subject	9.30am to 12.30pm
20 Jan 2021 (Wednesday)	Financial Management	Semester II Common Subject	2pm to 5pm
21 Jan 2021 (Thursday)	Fundamentals of Risk Management	Semester II Common Subject	9.30am to 12.30pm
21 Jan 2021 (Thursday)	R for Business Applications(Practical)	Semester II Common Subject	2pm to 5pm
22 Jan 2021 (Friday)	HR Systems & Processes	Semester II Common Subject	9.30am to 12.30pm
	Research & Communication		
22 Jan 2021 (Friday)	Financial Risk Management	Semester II Risk Management	2pm to 5pm
	Retail Marketing	Semester II Marketing	
25 Jan 2021 (Monday)	Investment Analysis & Portfolio Management	Semester II Finance	9.30am to 12.30pm
	Principles & Practices of Insurance	Semester II Insurance	
25 Jan 2021 (Monday)	Underwriting	Semester II Insurance	2pm to 5pm


Dr. ANK Prasannanjaneyulu
PGDM Coordinator


A. Deepak Kumar
Asst. Controller of Examinations

